

MICHAEL A. JACOPELLE

ATTORNEY | CIVIL LITIGATION

Portland, Maine | 865-951-6334 | majacopelle@gmail.com | jacopellelaw.com

PROFESSIONAL PROFILE

Kentucky-licensed attorney based in Portland, Maine, with Maine admission pending and litigation experience since 2021 across wrongful-death, personal-injury, insurance/UIM, criminal-defense, and related civil matters. Drafts pleadings, motions, discovery, affidavits, demands, and legal memoranda under supervising counsel; develops liability, damages, procedural, and settlement analyses; and brings additional enterprise-risk experience from a national property-and-casualty insurer.

BAR ADMISSIONS & CORE STRENGTHS

Kentucky - Active and in Good Standing | Maine - Admission Application Pending

Civil Litigation | Pleadings, Motions & Discovery | Legal Research & Writing | Wrongful Death & Personal Injury | Insurance/UIM | Client Interviews | Evidence & Record Analysis | Settlement Strategy

LITIGATION & LEGAL EXPERIENCE

Tim Williams Law Office | Memphis, Tennessee

2021-Present

Litigation Law Clerk / Legal Consultant

- Draft filing-ready pleadings, motions, discovery requests and responses, legal memoranda, affidavits, demands, and other work product under supervising counsel in civil and criminal matters.
- Analyze liability, causation, damages, defenses, jurisdiction, procedural posture, evidentiary gaps, and settlement considerations in wrongful-death, personal-injury, insurance/UIM, punitive-damages, and related matters.
- Interview clients, review records and evidence, build chronologies, identify decisive factual and legal issues, and prepare counsel for negotiations, briefing, motion practice, and other case milestones.
- Recent work includes drafting a sur-response opposing intervention, disqualification, and substitution in a wrongful-death action, applying Tennessee Rule 24 and wrongful-death priority, control, and distribution law.

Shelby County Public Defender's Office | Memphis, Tennessee

2022-2023

Legal Extern - Criminal Defense

- Conducted client interviews, reviewed evidence, researched constitutional/criminal/procedural issues, and drafted motions, memoranda, expungement petitions, and court filings under attorney supervision.

Russell, Oliver & Stephens | Memphis, Tennessee

2022

Legal Analyst - Healthcare & ERISA Subrogation

- Analyzed recovery rights, liens, plan language, and claims documentation in healthcare-subrogation matters under self-funded ERISA and multi-jurisdictional benefit plans.

INSURANCE & ENTERPRISE RISK EXPERIENCE

CSAA Insurance Group (AAA) | Remote

2025-2026

Third-Party Risk Manager, Enterprise Risk Management

- Managed enterprise third-party risk assessments within a regulated property-and-casualty insurer across legal, regulatory, cybersecurity, privacy, operational, resiliency, and reputational exposures.
- Produced concise findings and decision-ready recommendations; partnered with Legal, Information Security, Privacy, Procurement, Technology, and business teams on remediation and risk acceptance.
- Co-designed CSAA's third-party AI risk domain and assessment process, including an AI-focused vendor questionnaire and review methodology addressing data use, model governance, security, privacy, regulatory, and operational controls.

EDUCATION

University of Memphis, Cecil C. Humphreys School of Law | J.D., 2023

CALI Award - Contracts II | Top 10 Oral Advocate | Mock Trial Semifinalist | Distinguished Pro Bono Service

Middle Tennessee State University | B.A., History, 2019 | GPA 3.88 | Dean's List (four terms)